



## **CENTRAL** **area committee**

**WEDNESDAY  
7 SEPTEMBER 2022  
ALL SAINTS CHURCH HALL, 32  
BLENHEIM RD, IPSWICH IP1 4EB  
7.00 PM**

### **WARD COUNCILLORS**

#### **ALEXANDRA:**

John Cook, Labour  
Adam Rae, Labour  
Jane Riley, Labour

#### **ST MARGARETS:**

Oliver Holmes, Liberal Democrats  
Inga Lockington, Liberal Democrats  
Tim Lockington, Liberal Democrats

#### **WESTGATE:**

Julian Gibbs, Labour  
Carole Jones, Labour  
Colin Kreidewolf, Labour

#### **CO-OPTES: SUFFOLK COUNTY COUNCIL COUNCILLORS**

Rob Bridgeman – Labour, Bridge Division  
Elizabeth Johnson – Labour, St Helen's Division  
Debbie Richards – Conservative, St Margaret's & Westgate Division

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# A G E N D A

	<b>PART 1</b>
<b>1.</b>	<b>Apologies for Absence</b>
<b>2.</b>	<b>Unconfirmed Minutes of Previous Meeting - 22 June 2022</b> (Pages 5 - 14)
<b>3.</b>	<b>To Confirm or Vary the Order of Business</b>
<b>4.</b>	<b>Declarations of Interest</b>
<b>5.</b>	<p><b>Responses to Public Questions</b></p> <p>Residents are encouraged to ask questions at Area Committee meetings. Questions will be answered by an appropriate Officer or Councillor.</p> <p>To ask a question, residents simply need to email <a href="mailto:areacommitteequestions@ipswich.gov.uk">areacommitteequestions@ipswich.gov.uk</a> including their name and address, a contact telephone number, their question, and which Area Committee they wish the question to be asked at. We ask that questions be submitted by 10am two working days before the day of the meeting in order that relevant information can be brought to the committee; for this meeting the deadline is 10am on Monday 5 September 2022.</p> <p>Questions may be asked by residents without prior notice having been given, with the permission of the Chair, however it may not be possible for an answer to be given at the meeting. Priority will however be given to those residents who have submitted questions in advance.</p> <p>All questions must either be:</p> <ul style="list-style-type: none"> <li>• relevant to the area committee they are to be asked at, or;</li> <li>• relevant to Ipswich as a whole and be asked by a resident of the area covered by the committee it is to be asked at.</li> </ul> <p>Please note that questions or representations must not contain:</p> <ul style="list-style-type: none"> <li>• references to identifiable individuals (whether by name or other information) unless the consent of that individual has been obtained and included with the notification;</li> <li>• potentially defamatory or provocative or abusive comments;</li> <li>• discriminatory remarks.</li> </ul> <p>If for any reason a question which has been submitted in advance is not able to be asked at a meeting, the Council will, within 14 days of the meeting date, reply to the resident asking the question explaining why and if possible providing a written answer.</p>
<b>6.</b>	<b>Policing Update</b>

7.	<b>CAC/22/06 Funding Request: Emmaus Suffolk</b> (Pages 15 - 28)
8.	<b>CAC/22/07 Funding Request: Future Female Society</b> (Pages 29 - 50)
9.	<b>CAC/22/08 Area Action Plan</b> (Pages 51 - 62)
10.	<b>Chair's Update on Actions from Previous Meetings</b>
11.	<b>Community Intelligence - Verbal Update from Councillors</b>
12.	<b>CAC/22/09 Area Committee Budget Update</b> (Pages 63 - 66)
13.	<b>Dates and Times of Meetings for 2022/23:</b> <ul style="list-style-type: none"> <li>• Wednesday 2 November 2022, 7pm – St Margaret's ward</li> <li>• Wednesday 4 January 2023, 7pm – Alexandra ward</li> <li>• Wednesday 1 March 2023, 7pm – Westgate ward</li> </ul>

*Shirley Jarlett*

**SHIRLEY JARLETT**  
**MONITORING OFFICER**

30 August 2022

Any enquiries about this meeting should be addressed to  
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Website: [www.ipswich.gov.uk](http://www.ipswich.gov.uk)



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# **CENTRAL AREA COMMITTEE**

## **MINUTES**

**WEDNESDAY 22 JUNE 2022  
MUSEUM STREET METHODIST CHURCH,  
17 BLACK HORSE LANE, IP1 2EF  
7.00 PM**

**Present:** Alexandra Ward Councillors: John Cook, Adam Rae and Jane Riley  
St Margaret's Ward Councillors: Oliver Holmes, Inga Lockington and Tim Lockington  
Westgate Ward Councillors: Julian Gibbs and Colin Kreidewolf  
SCC Councillors: Rob Bridgeman and Debbie Richards

**1. Election of Chair**

**Resolved:**

**that Councillor Riley be elected Chair of the Central Area Committee for the 2022/23 municipal year.**

**2. Apologies for Absence**

Apologies for absence were received from Councillor Jones and County Councillor Johnson.

**3. Unconfirmed Minutes of Previous Meeting - 2 March 2022**

**Resolved:**

**that the Minutes of the meeting held on 2 March 2022 be signed as a true record.**

**4. To Confirm or Vary the Order of Business**

4.1. The Chair reported that Agenda Item 10 (report CAC/22/03) had been deferred.

**Resolved:**

that, subject to Agenda Item 10 being deferred, the Order of Business be confirmed as printed on the Agenda.

**5. Declarations of Interest**

County Councillor Bridgeman declared that he was an employee of Ipswich Borough Council.

**6. Responses to Public Questions**

- 6.1. The Chair reported that one question had been submitted in advance of the meeting by a local resident.
- 6.2. Question 1: "Please advise on how the Police and IBC Park Security work together to ensure that Christchurch Park is a safe place for all. I would like to understand this from both the perspective of the Police and the Security personnel. In addition, could you advise on how incidents are recorded by both organisations, and do you have the figures available for types of incidents and numbers? This question is specific to Christchurch Park, but could you advise if there are different arrangements in other Ipswich parks and also if the same data is available?"
- 6.3. The following response was provided by the Council's Operations Manager for Parks and Cemeteries:

Ipswich Borough Council had a team of Park Patrol Officers whose role was to signpost and assist park users, inspect play equipment, litter pick, change bins, lock and unlock sites and resolve/report any issues including ASB. The team covered all of the parks and open spaces across Ipswich and worked alongside the Grounds Maintenance Team and their associated tasks, some of which were similar, including litter picking, emptying bins, visual inspections within the parks, locking and unlocking sites.

Due to its central location, the Park Patrol Team were based within Christchurch Park and there was at least one static Officer on site at all times, seven days a week. With regards to other parks, there was a static Officer at both Bourne Park and Holywells Park during the summer months to oversee the management of water features. There was also a static Park Patrol Officer at Holywells Park at the weekends when there was no officer presence in the Stable Block.

Coordination meetings were held with the Police and Parks Team every 6 weeks where issues were discussed to ensure that the teams worked effectively together, with the next meeting due to take place on 28 June 2022. Due to other operational services that were delivered by the Council, there were other coordination meetings that took place on a regular basis with the Police, but their focus was not solely on parks matters.

Any incidents that required Police attendance were reported via online reporting, dialling 101 or 999 depending on the type of issue, and these

incidents would be recorded within the Police statistics. Other issues related to all parks and open spaces, such as lost property, dogs off leads, littering etc were recorded on Council systems and averaged 16 issues per day during the busier months when the parks were open for longer.

Parks were safe places to visit, but should there be a significant issue, which was rare, there were processes in place involving multiple agencies.

6.4. The following response was provided by Inspector Domenic Mann:

Christchurch Park was managed by the Council and its Park Rangers, who have direct radio contact with the Council's Emergency Service Centre, who in turn have direct contact with the Police. As such, any priority incidents or information could be passed immediately to the Police or vice versa to ensure that everyone was kept safe.

The Police were required to record allegations of crime in accordance with the National Crime Recording Standards, which meant that all crime data was auditable and available. Any specific requests for crime data could be made via a Freedom of Information request on the Suffolk Police website [www.suffolk.police.uk](http://www.suffolk.police.uk) or via [www.police.uk](http://www.police.uk).

Over the last 28 days, only 3 crimes had been recorded in Christchurch Park, a common assault between dog walkers and two common assaults that were the result of a dispute between 2 families known to each other.

## 7. **Policing Update**

- 7.1. The Chair introduced Inspector Domenic Mann from the Ipswich Central Safer Neighbourhood Team (SNT) who provided the following policing update.
- 7.2. County Lines: 4 people had been charged in relation to Class A drug dealing activities in the Broomhill Park area; additional resource had been allocated to the town centre in the evenings to provide reassurance to residents.
- 7.3. Youth ASB on Waterfront: Individuals from outside of Ipswich had been identified through liaison work with schools and this issue had been resolved.
- 7.4. Town Centre vandalism: A few incidents relating to town centre businesses had been reported, including Urban Vintage and Geek Retreat, and this had been dealt with.
- 7.5. Operation Silverton: There had been no report of sightings of street prostitution since February 2022, which was a positive result for the community.
- 7.6. The recent Domestic Abuse Act 2021 had introduced new offences relating to non-fatal strangulation or suffocation of another person and the disclosure of private photographic materials; consideration would need to be given to the impact of these types of assault in domestic abuse cases, especially in terms of

mental health.

- 7.7. No date had been set for the Police moving into the new blue-light hub on Princes Street. A new PCSO had been recruited for the Ipswich Central area in addition to the 2 PCSOs already operating in this area.
- 7.8. Councillor I Lockington highlighted that a resident had reported a tenant smoking cannabis in premises on Kitchener Road that led to a serious fire and asked whether the Police could take more action when residents reported issues. Councillor Lockington also highlighted the hazard caused by the lack of firewalls in the lofts of terraced housing that allowed fire/smoke to travel rapidly along the length of these buildings.  
Inspector Mann commented that the Police would need a warrant in order to enter premises in relation to drug activities and the courts would be unlikely to grant a warrant if the issue only related to the possession of drugs; there would need to be evidence of supply/drug dealing for the Police to enter the premises.
- 7.9. Councillor I Lockington commented that travellers had broken a gate to gain access onto Christchurch Park and asked whether the Police had been involved in the response to this issue.  
Inspector Mann commented that there were multi-agency policies and procedures in place to deal with travellers and the matter had been dealt with swiftly. This had been the first time that the gate had been broken to gain access to Christchurch Park and the travellers had since moved on.
- 7.10. County Councillor Richards commented that there had been a cannabis farm at the Kitchener Road premises and that the Police had been unsympathetic to tenants who had been made homeless by the fire.  
Inspector Mann commented that the Police could only act if intelligence had been reported to the Police and added that they did not have any place to re-home people.
- 7.11. Councillor Holmes reported that there had been incidents of people trying car doors to gain access at night and asked whether any Police operation was in place to address this.  
Inspector Mann commented that crime prevention work had previously been done in relation to this issue and this matter was still being targeted.
- 7.12. Councillor Gibbs asked whether it was the same people involved in the recent spate of town centre vandalism that had affected a number of shops and one of the owls in the Big Hoot trail (on Dial Lane) as local businesses were concerned.  
Inspector Mann commented that the Geek Retreat and Urban Vintage incidents involved 2 adult males that were not known to each other, but there was no CCTV coverage of the owl statue on Dial Lane; there was no evidence to suggest that it was the same group of people involved across the incidents.
- 7.13. Councillor Kreidewolf commented that information about a cannabis factory at the Kitchener Road premises had been hearsay and added that the Police required evidence to be able to get a warrant to enter the building. The Police



- did make a request to the Council to re-home 3 people displaced by the fire, and they were placed in temporary accommodation even though there was no statutory duty for the Council to do so.
- 7.14. Councillor J Cook commented that he had attended the Crucial Crew event as part of his mayoral role where Police Officers across Ipswich engaged with Year 6 primary school pupils, and this had been a very positive experience.
- 7.15. Councillor Riley highlighted how the 2 recent fires had been made worse by the lack of firewalls in properties and asked if Fire Officers could provide advice to landlords and homeowners to highlight this risk.  
County Councillor Bridgeman offered to raise this matter with the Chief Fire Officer to see if a campaign could be done to raise awareness.
- 7.16. Local resident: One of properties adjacent to the fire was a House of Multiple Occupation (HMO); would the need for firewalls be covered under an HMO licence.  
Councillor Kreidewolf commented that an HMO licence was only required if an HMO was for more than 6 occupants.
- 7.17. Local resident: There were still issues on Barrack Corner and Clarkson Street with fly-tipping and littering, people gathering and street prostitution at night-time.  
Inspector Mann commented that there had been no reports to the Police since February; there had recently been significant investment in CCTV cameras in this area to assist the Police, but incidents needed to be reported so that action could be taken.

## **8. CAC/22/01 Area Committee Budget Update**

- 8.1. Mr Jupp, Assistant Director for Sport & Programmes, reported that at the start of the year the Central Area Committee had an unallocated budget of £12,078.60.
- 8.2. Mr Jupp highlighted the unspent budget items from the previous year relating to Venue Hire and Publicity and Making a Difference funding that were to be returned to the unallocated budget. The Committee was asked to consider how much funding to allocate to establish a Making a Difference (MAD) budget for 2022/23.
- 8.3. Councillor Riley queried whether all of the MAD budget for 2021/22 had been spent. Mr Jupp highlighted that the MAD budget allocated for Alexandra ward had been spent, but there had been funding unspent for the other 2 wards.
- 8.4. It was agreed that the Making a Difference budget for 2022/23 be set at £1,500.

**Resolved:**

**that the Committee:**

- a) note the financial statement in Appendix 1 to the report;
- b) approve the return of the unspent budgets to the main unallocated Central Area Committee budget as follows:  
£700 Venue Hire [2021/22];  
£566.66 Making a Difference [2021/22];
- c) allocate £500 per ward, a total of £1,500, from the Central Area Committee budget to establish a Making a Difference (MAD) budget for 2022/23.

Reasons:

- a) To provide clear and transparent details of the amount of funds available to the Area Committee to deliver the priorities in its Action Plan;
- b) To release any Central Area Committee budget funding where there was no further expenditure anticipated;
- c) To allow the Central Area Committee to devolve up to 10% of its annual budget to support small scale community initiatives.

## 9. **CAC/22/02 Funding Request: Lofty Heights**

- 9.1. Mr Garry Mills, CEO of Lofty Heights, reported that there were high levels of deprivation and hoarding within Ipswich and funding was being sought for a project to provide de-cluttering and deep cleaning services where this was not covered by statutory organisations. Most jobs would take up to one day's work and could include clearance of loft spaces, sheds and garages and facilitating bulky waste removal. Referrals were received from various agencies, such as GP services, Citizens Advice and Social Services, and last year 51 jobs were carried out within Central Ipswich. £2,000 was being sought from each of the Area Committees.
- 9.2. Councillor T Lockington highlighted that this was not just a housing issue, but also a social/health issue and asked whether other agencies recognised this service and were willing to offer support.
- 9.3. Mr Mills reported that Lofty Heights worked with the Fire Service where hoarding had created a fire risk; with hospitals as part of the discharge process by initially tidying properties in preparation for people to return home (only up to 4 hours was funded); and visiting homes to provide initial support before signposting onto other services, including Hoarding Prevention Counselling.
- 9.4. Councillor I Lockington noted that food parcels had been delivered during the pandemic and some items were not used and were subsequently hoarded, and asked whether non-perishable goods could be re-distributed if still in date. Councillor Lockington added that she could be approached for SCC locality funding.
- 9.5. Mr Mills commented that a lot of the food waste was out of date, but where it could be used, it was passed onto other agencies or charities in the VCSE network.

- 9.6. Councillor J Cook highlighted that from the referral graphs that there was greater usage within SW Ipswich, which covered 4 wards rather than 3, and requested that future applications across multiple areas be allocated funding either based on usage or the number of wards.
- 9.7. Councillor Rae asked how much funding was spent in Ipswich.
- 9.8. Mr Mills reported that funding was ring-fenced to each project, e.g. £20k Carers project covered all of Suffolk, £10k UK Power Networks for energy saving efficiencies was split across East Suffolk and West Suffolk. Lofty Heights was a not-for-profit organisation with any revenue reinvested into its services; most of Lofty Heights' work was currently done in East Suffolk, but services were now moving into West Suffolk. Often a small amount of funding was used to carry out initial works to enable signposting onto other organisations.
- 9.9. County Councillor Bridgeman asked what happened to items removed from cluttered homes and whether Lofty Heights had any links with charity shops.
- 9.10. Mr Mills reported that a lot of items went into skips, but materials were reused/recycled wherever possible; scrap metal could be used for vehicle maintenance; white goods were held for up to 4 weeks for customers and then passed onto charity shops; likewise, furniture/books in good condition were passed to charity shops.
- 9.11. County Councillor Bridgeman commented that he could also be approached for SCC locality funded for the Bridge area.

**Resolved:**

**that the Central Area Committee allocate £2,000 from the Central Area Committee budget to Lofty Heights to enable the provision of urgent practical help to people who were not eligible for funded support.**

Reason: To support people on the outskirts of support agencies who have been severely impacted by the COVID-19 pandemic.

**10. CAC/22/03 Funding Request: Emmaus Suffolk**

This report was deferred.

**11. CAC/22/04 Funding Request: Venue Hire and Publicity Budget 2022/23**

- 11.1. Mr Turnbull, Community Engagement Officer, reported that £500 was requested towards the costs associated with advertising and venue hire for the Central Area Committee for 2022/23.

**Resolved:**

**that the Central Area Committee allocate £500 from the Central Area Committee budget for costs associated with advertising and venue hire for the Central Area Committee for 2022/23, as detailed in Appendix 1 to the report.**

Reason: To facilitate the good running of the Area Committee, meeting the goal to devolve power closer to the people.

## **12. CAC/22/05 Area Action Plan**

- 12.1. Mr Turnbull reported that the priorities of the Central Area Committee Area Action Plan needed to be reviewed for 2022/23. Demographic information relating to the 3 wards had been provided, along with the previous year's Area Action Plan, to help inform the priorities for 2022/23.
- 12.2. Councillor I Lockington commented that previously, before the pandemic, ward Councillors had met with Officers to discuss whether the priorities were still relevant.
- 12.3. Councillor J Cook commented that funding decisions tended to be taken on a piecemeal basis across the year and asked if there was any breakdown of spend across the priorities; for example, how much had been spent on crime issues in the last year.
- 12.4. Councillor Kreidewolf commented that the priorities were broad enough to cover most of funding applications, but there would still be some merit in a brief meeting, say one hour, to discuss the priorities.  
Councillor Gibbs concurred that this would be of some value.
- 12.5. Councillor I Lockington proposed that the report be deferred to the next meeting to enable a meeting to be held with Officers and ward Councillors to discuss the priorities for the Area Action Plan, and this was agreed.

### **Resolved:**

**that the Area Action Plan report be deferred to the next meeting to enable a meeting to be held with ward Councillors.**

Reason: To allow further consultation with ward Councillors to take place.

## **13. Chair's Update on Actions from Previous Meetings**

The Chair reported that there were no updates to feedback from previous meetings.

## **14. Community Intelligence - Verbal Update from Councillors**

- 14.1. County Councillor Bridgeman reported that SCC were holding a listening event on the Cornhill on 23 June 2022, 11am to 1pm, as part of its 'Local Matters – We are Listening' consultations.

- 14.2. Councillor Kreidewolf reported that a 'Power of Youth' event had been held on Christchurch Mansion where young people were given the opportunity to give their views, including local issues such as crime; a street party celebrating the Queen's Platinum jubilee had been held in the Eastern Angles car park; and the walls at Maple Park had been prepared ready for the new mural.
- 14.3. Councillor Gibbs reported that the multi-agency meetings to address issues on Charles Street and Fonnereau Road had been reinstated to tackle noise and ASB issues; there had already been some good intervention work by SCC Education Welfare Team and Police patrols were ongoing in this area.
- 14.4. County Councillor Richards reported that a Community Speedwatch group had been set up in St Margaret's ward and trained by the Police and this was going well. Exploratory works had been undertaken on Borrowdale Avenue for 3 new trees on the highway, of which 2 would be ok, but the third would need to be planted elsewhere; the trees would be planted in November and people had offered to be tree wardens.
- 14.5. Councillor T Lockington commented that the community intelligence from residents had been a key factor in the successful joint working with the Police that had led to prosecutions relating to drug activities.
- 14.6. Councillor I Lockington highlighted that the Council's Executive had approved proposals to change the on-street parking tariffs on Fonnereau Road and extend the charging hours from 9am to 6pm to 8am to 8pm. Councillor Lockington commented that residents currently parked on Fonnereau Road for free after 6pm and extending the charging hours to 8pm could lead to other vehicles parking on the single yellow lines on Fonnereau Road after 6pm, leaving residents with nowhere to park on their street for free. Councillor Lockington added that residents had similar parking issues on Lower Brook Street at the weekend with people parking on single yellow lines and suggested that IBC and SCC work together on these issues.
- 14.7. Councillor J Cook commented that food poverty was becoming more prevalent with an increased number of referrals to food banks this year.
- 14.8. Councillor Riley reported that a successful Queens Platinum Jubilee tea party event had led to the creation of a new community hub at the Marlborough Bowling Club and there were plans to introduce social bowling on Fridays.

**15. Dates and Times of Meetings for 2022/23:**

The Chair reported that the dates and times of the meetings for 2022/23 were listed on the agenda, with the next meeting due to take place on Wednesday 7 September 2022 at 7pm.

The meeting closed at 8.10 pm

**Chair**

**COMMITTEE:** CENTRAL AREA **REF NO:** CAC/22/06

**DATE:** 7 SEPTEMBER 2022

**SUBJECT:** FUNDING REQUEST – EMMAUS SUFFOLK  
WELLBEING HUBS

**REPORT AUTHOR:** LAURA COOLEDGE/SLOANE POTTER

**SENIOR OFFICER:** JUSTIN JUPP

***Short description of report content and the decision requested:***

Emmaus Suffolk is seeking funding of £4,320 to expand its Wellbeing Hubs in the centre of Ipswich. The project supports individuals in the community that are experiencing social isolation, poor mental health, and difficulties with unemployment.

The Wellbeing Hub for central Ipswich started in Sailmakers, but Emmaus Suffolk is looking to expand into another venue, The Great White Horse Hotel on Tavern Street, due to current capacity being met. The hubs offer free activities incorporating music, employability skills, art, cookery and creative sessions.

***List of Appendices included in this report:***

- a) Appendix 1 - Completed Application Form

*This report has been prepared by Laura Cooledge / Sloane Potter,*

*Tel: 01473 432227*

*Email: [laura.cooledge@ipswich.gov.uk](mailto:laura.cooledge@ipswich.gov.uk) / [Sloane.potter@ipswich.gov.uk](mailto:Sloane.potter@ipswich.gov.uk)*

***This report was prepared after consultation with:***

*Internal consultees*

*External consultees*

*Claire Staddon, Chief Executive of Emmaus Suffolk*

***The following policies form a context to this report:***

*(all relevant policies must also be referred to in the body of the report)*

*Building a Better Ipswich 2017*

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**1. Item of business and issues for consideration**

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- 1.1 To consider the application of Emmaus Suffolk and decide whether to agree to:
- i) Fund the total amount requested;
  - ii) Fund a lesser amount to the amount requested; or
  - iii) Not fund any amount
- 1.2 The Committee will make its decision on the basis of whether the application meets the funding criteria and the funds available to the Committee.
- 1.3 Emmaus Suffolk is a charity which works with vulnerable, socially isolated people and those at risk of homelessness across the county. Its ambition is to introduce to Suffolk new ways of tackling entrenched homelessness, isolation and unemployment.
- 1.4 Emmaus Suffolk is seeking funding of £4,320 to expand its Wellbeing Hubs in the centre of Ipswich. The project supports individuals in the community that are experiencing social isolation, poor mental health, and difficulties with unemployment.
- 1.5 The Wellbeing Hubs operate in two key areas of Ipswich; the Sailmakers Workshop in the town centre and at the Royal Oak on Felixstowe Road. The Wellbeing Hub for central Ipswich started in Sailmakers, but Emmaus Suffolk is looking to expand into an additional venue, The Great White Horse Hotel on Tavern Street, due to current capacity being met. The hubs offer free activities incorporating music, employability skills, art, cookery, and creative sessions.
- 1.6 In a year of the Wellbeing Hubs, Emmaus Suffolk expects to work with 250 individuals, and deliver 150 sessions, with over 500 hours of arts and therapeutic support for the individuals supported.
- 1.7 Emmaus Suffolk receives no statutory or core funding and generates over 50% of its income through its Retail and Community Café social enterprises. For areas of its work that cannot generate funds, it applies for grants and carries out localised fundraising.

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**2. Links to Area Action Plan**

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- 2.1 Domains of Deprivation:
- **Education, Skills and Training**, which is an area priority

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**3. Financial implications**

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- 3.1 There is £9,345.26 remaining unallocated in the committee's budget, which is available to fund grant applications.
- 3.2 The table below shows the breakdown in costs:



Description of expenditure		Cost (£)
Craft Materials – fabric, pens, paper, paints, furniture upcycling paints etc.		3,000
Utilities (5%)		800
Refreshments – Tea, coffee, biscuits (£10 per session x 52)		520
Staffing		17,500
Rent		10,000
<b>Total project costs</b>		<b>£ 31,820</b>
Total amount requested from the Area Committee	North West	
	South West	
	<b>Central</b>	<b>£ 4,320</b>
	North East	
	South East	

- 3.3 Emmaus Suffolk has received £20,000 in funding from Reaching Communities that will be used for staff costs, and it has reserves that will cover the cost of the rent.
- 3.4 Area Committee funding is being requested for the remaining elements, which are the craft materials, 5% of utilities costs, and refreshments.
- 3.5 Emmaus Suffolk previously received Area Committee funding in September 2019, totalling £10,000 from all five areas, to subsidise costs of travel and food parcels for its volunteers.
- 3.6 **The total amount requested from Central Area Committee is £4,320.**

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#### **4. Legal implications**

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- 4.1 The Council has the power to make grants to community projects through the Area Committees. The Area Committees have delegated Executive powers and devolved budgets.
- 4.2 Area Committees have the power to award grants in accordance with Part 3, Section 2 of the Council's Constitution i.e. the Area Committee Terms of Reference.

- 4.3 Emmaus Suffolk is a registered charity ([1128051](#)) and has provided its articles of association, annual accounts, a named bank account and safeguarding policy, as required by the Area Committee Funding Guidelines.

## 5. Risks considered

Risk Description	Consequence of risk	Risk Controls	Probability of risk occurring taking account of controls (1 almost impossible - 6 very high)	Impact of risk, if it occurred taking account of actions (1 negligible - 4 catastrophic)
Risk of Coronavirus infection through contact in proposed activities	Covid-19 illness to clients or staff	Measures as described in Government guidance at time	2	3
<b>Actions to mitigate risk</b>	Emmaus Suffolk is required to follow the Government guidance pertaining to all relevant activities current at the time of delivery.			

## 6. Options

- 6.1 Option 1 – Approve allocation of funding of £4,320 to Emmaus Suffolk to support a Wellbeing Hub in the centre of Ipswich.
- 6.2 Option 2 – Approve allocation of less than £4,320 as contribution to the same.
- 6.3 Option 3 – Do not fund.

## 6. Record of Decision taken

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## 7. Exemption from call in (if applicable)

I certify that this decision is urgent and therefore exempt from call-in for the following reasons:

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Signed.....

[This must be signed by the Chair of the Area Committee]

# Appendix 1 - Area Committee Funding Application

## PART 1 - Overview

Short description of your project (Max 60 words)

We are seeking funds to expand ours Wellbeing Hubs in the centre of Ipswich opening a new venue in The Great White Horse Hotel. The project supports individuals in our community setting that are experiencing social isolation, experiencing poor mental health, coupled with low incomes and unemployment. We developed this project in direct response to the Covid-19 Pandemic and the significant detrimental impact it has had on the communities where we operate. The Wellbeing Hubs started in Sailmakers but due to reaching room capacity we have found an additional venue on the main high street. Hubs offer free activity sessions incorporating music, employment skills and creative sessions.

Amount of funding requested

£4320

## PART 2 - About your group

Name of Organisation/Group:

Emmaus Suffolk

Address:

216 Dales Road, Ipswich IP1 4JY

Name of person completing application:

Claire Staddon

Contact Address (if same as above leave blank):

Telephone Number:

REDACTED

E-mail Address:

REDACTED

Type of organisation:

Constituted Group	Charity	Community Interest Company	Not for Profit	Private company
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Charity Number:

(if applicable)

1128051

Company Number:

(if applicable)

06686196

Date organisation established:

2009 but delivering services from 2016

What does your organisation do? Please outline the vision, values and main activities:

(Max 500 words)

Emmaus Suffolk is a charity which works with vulnerable, socially isolated people and those at risk of homelessness across the county. Our ambition is to introduce to Suffolk new ways of tackling entrenched homelessness, isolation and unemployment. We do this by enabling and empowering people to help themselves through meaningful activity in our Wellbeing hubs and social enterprises that will benefit both themselves and others.

The objectives of Emmaus Suffolk are to alleviate and provide relief from poverty, hardship and distress arising therefrom, we operate in conformance with the principles of the Emmaus Movement. Emmaus Suffolk is an independent local charity and a member of the international Emmaus federation. Emmaus Suffolk opened its first social enterprise in 2016, we currently have 15 full time equivalent employees and 6 on our board of Trustees.

#### **OUR SERVICES**

We purposely deliver a range of services to create a broad offer for individuals in need including:

- Drop in Wellbeing Hubs in Ipswich and Felixstowe offer beneficial creative activities for the beneficiaries.
- Providing volunteering and employment opportunities in our range of social enterprises.
- Micro Supported Housing offer embedded in the local community, currently we have accommodation for seven individuals.

This variety offers choice and control to individuals with the purpose of developing their skills to enable them to gain employment in the future and a sense of self-worth and dignity through having a self-supporting life.

Through offering volunteering roles within our social enterprises, we provide business opportunities and experience to give people the chance to rebuild their lives in a supportive enduring environment with related tasks through a work framework.

Over 50% of our workforce has been recruited from our service users. We work in partnership with other local service providers working in the sector; we tend to operate at the “prevention” end of the homelessness spectrum, in that we aim to make interventions to prevent people becoming homeless in the first instance.

Emmaus Suffolk receives no statutory or core funding and generates over 50% of its income through its Retail and Community Café social enterprises. For areas of our work that can't generate funds we apply for grants and carry out localised fundraising. Our long-term ambition is to generate 85% of our own income through trading, providing choice and access to good quality furniture and household goods for both low-income families and the wider community, reducing landfill and improving local recycling.

Does the organisation/group have a recognised governing document e.g. constitution, memorandum etc.?

Yes ☒ (please attach) No ☐

Does the organisation/group have a committee with at least three members?

Yes ☒ No ☐

Does the organisation have a bank account in the organisation/group's name?

Yes ☒ No ☐

Has your group/organisation previously received Area Committee funding for the same or similar project in the last 3 years? Yes ☐ No ☒

If yes, please provide the amount and date received:

Date	Amount (£)

Are you registered on **InfoLink**? If not, think about joining the single directory for Community & Voluntary Sector services and groups in Suffolk. It's quick and free to register. Find out more [here](#).

### PART 3 – Why is your project needed?

What is the need for your project? Who will be helped?

Please relate this to the relevant [Area Committee Action Plan](#)

#### Education, skills and Training

- Supporting those experiencing complex and multi-layered social isolation
- Supporting those with mental health and wellbeing related issues
- Creating a sense of belonging with the Emmaus Suffolk approach
- Participants will report a reduction in social isolation
- Participants will have access to a community and build a resilient social network
- Participants at risk of homelessness, serve mental health issues and long term-unemployed will gain new skills and experiences.

Overall, Suffolk is becoming more disadvantaged and experiencing increased levels of social deprivation. Between 2007-2010, 13% more neighbourhoods became more deprived than those which had become less deprived. Between 2010 -2015, 38% more neighbourhoods declined than improved. Of the 75,000 people in Suffolk experiencing income deprivation, 54,000 (72%) live in urban areas and 21,000 (28%) live in rural areas.

Three aspects of deprivation which have been constantly more concentrated in Suffolk since 2007 relate to: children's education, accessibility to services and housing quality. Suffolk is over-represented in England's most deprived 10% for these aspects of deprivation.

Other aspects of deprivation show sharp increases in deprivation include employment, education, housing quality and income in Suffolk. In addition, from our own research and working closely with our target groups we know that mental health coupled with increased social isolation has seen a significant increase as a direct result of the pandemic.

Our Wellbeing Hubs operate in two key areas of Ipswich in our Sailmakers Workshop in the town centre and at the Royal Oak on Felixstowe Road. In Ipswich our main Wellbeing Hub known as the Workshop has developed from a small offer in our first site in the west to a central offer in the town. Many, who have been most heavily impacted by the pandemic according to local research.

What evidence do you have of this need?

*Please include results of any consultation*

We have made considerable impact over the last year, we are working with more individuals than previously. Overall, we have accommodated 6 people, we have provided 398 volunteering and work opportunities. In addition, **85% of individuals we support have reported improvement in their mental health and wellbeing.**

#### *Gary's Story:*

*Gary who joined Emmaus Suffolk as a volunteer in June 2016, after being referred from a local organisation who work with vulnerable marginalised adults. Gary was living in a tent after coming*

*to Ipswich from another county. Gary states that he had significant mental health issues and had lost interest in life, lost hope and was deeply depressed.*

*Since coming to Emmaus Suffolk, he has developed new skills and put into practice current skills that he had been unable to use, up to this point in his life. He feels the stability and choice has allowed him to grow as a person and allowed him to personally evolve. Gary moved into supported housing and has since secured an independent flat. Gary has also been employed as a casual worker at Emmaus Suffolk, and has signed off all benefits. Gary is also accessing local services in regard to exploring his identity.*

#### **PART 4 – How will your project work?**

Please describe your project and how it meets the need (max 500 words)

In the last year we have worked with 500 individuals across all of the above service areas and we continue to see constant growth. We have seen a significant increase in service users we support really struggling with their mental health following multiple lockdowns. As we emerge from Covid-19 our services are already seeing an increase in demand by 50% compared to pre pandemic levels.

During the Covid-19 pandemic we suffered heavily like many charitable organisations. We responded exceptionally well, we pivoted our services dramatically and both maintained support for our service users whilst helping over 20 partner organisations service users. As a result our service offer has grown and developed during the pandemic along with our reputation and reach. This is a remarkable achievement and we're working hard to maintain this momentum, whilst meeting the challenging needs of our service users.

As an Emmaus Community our ambition is to become a self sustaining organisation through our trading activities. Prior to the pandemic we reached 52% of our income from trading, we are on the pathway to recovery in terms of our trading income. However, due to the extraordinary increase to the cost of living generally, we cannot predict how quickly our trading levels will recover.

As we have emerged from the pandemic we have identified that there is a real need to support our community in both Ipswich to recover from the pandemic and it's impact on exasperating social isolation, depression and poverty for the people we care about. It is in respect of this significant need we working to meet that we are requesting grant support for our Wellbeing Hub project.

The Community Well Being Hub Project offers daily sessions every week for individuals experiencing social isolation, who need a caring and welcoming community to spend time with. The Community Hubs offer a range of free opportunities including Music, Art, Singing, Arts and Craft, cookery, alongside drop in coffee and chat. Feedback has been extremely positive since re-opening and expanding this service from the beginning of 2022.

- 80% of service users asked feel less anxious about fears affecting them.
- 94 % of service users asked would recommend the Hub to others
- 86% of service users asked feel part of our Community
- 79% of service users asked feel it helps them to understand their feelings better.

*"I find it easier to talk to strangers than previously. I have less anxiety generally."*

*"Emmaus Suffolk has helped with my confidence and interacting with other people, which I struggle with"*

We are fortunate to have secured Reaching Communities Funding which has made significant contribution of £20,000 to deliver this project. The Reaching Communities funding supports our first two years of costs of delivering our Wellbeing hubs. However we run these services from our sites in Sailmakers and we are turning people away due to being at maximum capacity. We are currently in talks to gain a permanent larger town centre site enabling us to offer a wider range of activities.

What risks have you identified for your project and how will you manage them?

We have a robust health and safety risk assessment at our events and our Hub Co-coordinators are trained to manage challenging behaviour. The site is fully disability accessible and all staff are trained in First Aid.

Does the organisation/group have a safeguarding policy in place?

Yes ☒ (please attach) No ☐

Not applicable ☐

How many beneficiaries will benefit from the project?

The Wellbeing Hubs is an outreach gateway offer encouraging people to volunteer and participate by building trust. Since opening in Jan we have had 10 people start volunteering with us. We do not ask anyone to fill in forms when attending Hubs so we have little data on where they come from. We focus on building relationships from where we can gain more detailed info, identify and address hidden support needs and enable people to flourish.

- In a year of the Wellbeing hubs we expect to work with 250 individuals.
- Deliver 150 sessions of Wellbeing Hub activities.
- Deliver over 500 hours of arts and therapeutic support for the individuals we support.
- 50 individuals will receive 1:1 support to accelerate the improvement of their wellbeing and provide vital support for the most critically in need individuals.

How will potential beneficiaries be made aware of the project?

We promote our Hubs through our social media channels, through A5 leaflets and most significantly through word of mouth by our users. We share information with our partners through emails and newsletters and directly working with them.

How will your project affect people from different backgrounds? Have you considered how to make your project fair for everyone in relation to the Equality Act of 2010?

We are an open and inclusive organisation. We promote our services across a range of partner organisations offering free access to everyone.



Please describe how you will minimise the environmental impact of your project

We use donated goods where possible and we make all our purchases with local businesses.

## PART 5 – Costs & Funding

Please provide a breakdown of project costs and enclose quotations from suppliers where applicable:

Description of expenditure	Cost (£)
Craft Materials – fabric, pens, paper, paints, furniture upcycling paints (recycled paint) etc	£3000  We buy recycled paint from a CIC in Cambridgeshire. Which is water soluble and low odour.
Utilities (5%)	£800
Refreshments – Tea, coffee, biscuits.	£520 (£10 a session)
Staffing	£17,500
Rent	£10,000
Total project costs	£31820
Total amount requested from Area Committee	£4320

Please attach any quotations obtained for large purchases

How will any remaining costs be met?

Reaching communities fund has paid for the staff costs and we will use reserves for the rent.

Please show in the table below how much funding you have already secured or are currently applying for towards the project:

Name of Funder	Amount of funding requested	Granted (yes/no)	Waiting for outcome (yes/no)
Reaching Communities	20000	Yes	

How will the project be sustained after the funding has been spent?

Emmaus Suffolk has a range of social enterprises and over the next 5 years we are working on a full recovery plan that will see us earning 80% of our income from trading.

## PART 6 – Supporting Information

Please attach your supporting documents as appropriate to your application

### All Grants

- ☒ Recognised governing document e.g. constitution, memorandum, Charity or Community Interest Company registration etc.\*
- ☒ Proof of bank account in the name of the organisation (e.g. bank statement or letter) \*
- ☐ Results of consultation (if applicable)
- ☒ Safeguarding policy (if applicable)
- ☐ Quotations for project costs (if applicable)

### Medium & Large Grants (£1,000 over)

- ☒ Yearend accounts \*

If no yearend accounts are available (for instance if you are a new group), please provide a copy of your accounts to date and a scan of your latest bank statement

### Large Grants (£5,000 and over)

- ☐ Business plan or similar document setting out your plan to sustain your organisation & project.\*

\* required, as appropriate to grant size.

## PART 7 – Monitoring your success

The Area Committee will require progress reports during the life of the project, what methods will the organisation use to measure success of the project?

We use a robust cloud based CRM system called Charitylog to record attendance and outcomes of all our activities. Our Hub Co-ordinators record information at the end of each session and photos are taken though out and shared as long as we have written consent from participants.

## **PART 8 – Terms & Conditions**

Any misleading, incorrect statement, or fraudulent action or statement at any stage of the application process, whether deliberate or accidental, may render the application invalid and require the repayment of Area Committee Funding in full if paid or the withdrawal of the Area Committee Funding offer.

Applications found to be fraudulent will be reported to the police.

The Area Committee Funding will be used for the purpose set out in the approved report or as amended with the agreement of the Area Committee and the applicant organisation.

Any Area Committee Funding awarded will not be increased in the event of an over spend.

Applicants should note that the award must be acknowledged as Ipswich Borough Council Area Committee Fund and must comply with any reasonable requests relating to publicity.

Any organisation awarded Area Committee Funding shall be subject to monitoring, which could involve site visits and the collection of statistics.

The applicant will forward to the Communities Team, performance information within 6 months or on completion of the project. Failure to submit this information may render the applicant ineligible for further Area Committee Funding and may be asked to repay the funding in part or full.

We confirm that all staff / volunteers working with children, young people or vulnerable adults have had the relevant DBS checks completed (applicable where appropriate).

Area Committee monitoring and evaluation helps us to ensure that funding is spent in accordance with Area Committee guidelines. You will be sent a link to an online form following the completion of your project, or bi-annually until your project is complete.

**Please note that your declaration confirms that you have read and accepted the terms and conditions for Ipswich Council Area Committee Funding.**

We require the signatures of two people authorised to sign on behalf of your group (that are not directly related to each other).

### **Signatures**

We, the undersigned, on behalf of the applicant organisation/group understand and agree that:

- We are authorised to complete this application on behalf of our organisation/group.
- We have the power to accept the Area Committee funding awarded to our organisation/group subject to the terms and conditions listed and the power to repay the Area Committee Funding in the event of any funding condition not being met.
- This funding application falls within the objectives of our group or organisation.
- All staff / volunteers working in a position of trust with children, young people or vulnerable adults have had the relevant DBS checks completed.

Signed by authorised signatory (1):	Signed by authorised signatory (2):
Date: 13/06/2022	Date: 13/06/2022
Name: REDACTED	Name: REDACTED
Position:	Position:

Please return your completed form to the Community Engagement team at Ipswich Borough Council:

e: [communities@ipswich.gov.uk](mailto:communities@ipswich.gov.uk)

**James Turnbull,**

t: 01473 432227 e: [james.turnbull@ipswich.gov.uk](mailto:james.turnbull@ipswich.gov.uk)

**Sloane Potter,**

t: 01473 432225 e: [Sloane.potter@ipswich.gov.uk](mailto:Sloane.potter@ipswich.gov.uk)

**Laura Cooledge,**

t: 01473 433273 e: [laura.cooledge@ipswich.gov.uk](mailto:laura.cooledge@ipswich.gov.uk)

**COMMITTEE:** CENTRAL AREA                      **REF NO:** CAC/22/07  
**DATE:** 7 SEPTEMBER 2022  
**SUBJECT:** FUNDING REQUEST – FUTURE FEMALE SOCIETY  
**REPORT AUTHOR:** LAURA COOLEDGE/SLOANE POTTER  
**SENIOR OFFICER:** JUSTIN JUPP

***Short description of report content and the decision requested:***

Future Female Society is seeking funding of £4,795 to deliver its Woman 2 Woman Radio project for migrants, refugees and asylum-seeking women living in Central Ipswich.

Woman 2 Woman Radio supports participants with English language and teaches them new skills in a safe and fun environment. By producing their own radio shows, migrant, refugee and asylum-seeking women are given a voice in society and the opportunity to have their work shared on BBC Radio Suffolk.

***List of Appendices included in this report:***

- a) Appendix 1 - Completed Application Form

*This report has been prepared by Sloane Potter / Laura Cooledge*

*Tel:* 01473 432227

*Email:* [Sloane.potter@ipswich.gov.uk](mailto:Sloane.potter@ipswich.gov.uk) / [Laura.cooledge@ipswich.gov.uk](mailto:Laura.cooledge@ipswich.gov.uk)

***This report was prepared after consultation with:***

*Internal consultees*

*External consultees*

*Kim Trotter, Founder of Future Female Society*

***The following policies form a context to this report:***

*(all relevant policies must also be referred to in the body of the report)*

*Building a Better Ipswich 2017*

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**1. Item of business and issues for consideration**

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- 1.1 To consider the application of Future Female Society and decide whether to agree to:
- i) Fund the total amount requested;
  - ii) Fund a lesser amount to the amount requested; or
  - iii) Not fund any amount
- 1.2 The Committee will make its decision on the basis of whether the application meets the funding criteria and the funds available to the Committee.
- 1.3 [Future Female Society](#) exists to close the gap in inequalities for women and girls; to raise self-esteem and confidence levels, give women and girls the space to find their voice and recognise their own power, to become leaders of their own lives and within communities.
- 1.4 Through the running of various projects and programmes, based around group work to bring people together, Future Female Society aims to boost resilience, communication and creative skills in a safe environment. So far this year, Future Female Society has engaged with over 500 women and girls.
- 1.5 Future Female Society is seeking funding of £4,795 to deliver its Woman 2 Woman Radio project. Woman 2 Woman Radio is led by and for the women involved to give them a voice in society. The project works with refugees, asylum seekers and a broad range of migrant women including Kurdish, Afghani, Iranian, Pakistani, Eastern European and other migrant women in Central Ipswich.
- 1.6 A survey commissioned by BBC Radio 4's Women's Hour and carried out by The National Centre for Social Research Analysis placed Ipswich 357<sup>th</sup> out of 380 local authorities as a good place to live as a women or girl when they factored in issues such as the gender pay gap and education ([Woman's Hour Report: The best places in Britain for women, 2017](#)).
- a. In terms of income, Ipswich was placed 332<sup>nd</sup> out of 380.
  - b. Wellbeing; 341<sup>st</sup>.
  - c. Safety; 338<sup>th</sup>.
  - d. Education; 312<sup>th</sup>.
- 1.7 Future Female Society has consulted with women living in Central Ipswich, to find out about their experiences of living in and around the area as migrant women. The women have spoken of their isolation and fear from not being able to speak the English language, which has led to issues with landlords and unsuitable housing. The women have also spoken of a lack of friendships, opportunities and experiences of prejudice and racism.
- 1.8 Woman 2 Woman Radio upskills migrant women, by improving their confidence, English language and teaching them new transferrable skills, such as communication, recording and editing, interviewing, presenting, planning, researching and IT.

Alongside the project's educational aspects, it also creates a safe space that the women can share their experiences with others and be supported to create content for the radio which contests and counters some of the perceptions held.

- 1.9 Future Female Society has run the Woman 2 Woman Radio project twice successfully and now has seven former participants who would like to volunteer to support and recruit others through future programmes. The project first ran in 2018 and reached over 45 women through initial sessions at Ipswich Community Media and Suffolk Refugee Support, with 10 women joining the full programme. During the first project, content was created on forced marriage, the importance of cervical screening, and health and well-being.
- 1.10 The Central Ipswich project would be 12-weeks long and consist of weekly 2-hour sessions. It would support a further 15 women to learn how to produce and present their own radio shows/podcasts which would then be played on Ipswich On-Line (IO) Radio and BBC Radio Suffolk.
- 1.11 Woman 2 Woman Radio will begin in situ at Suffolk Refugee Support/Ipswich Community Media as outreach to recruit new members. The first four sessions will consist of basic interview skills and the creation of a small piece of radio. Following this, a further eight sessions will take place, alternating between the Hive, IO Radio Studios at South Street and BBC Radio Suffolk. These sessions will be focused on planning and creating content, recording and editing, conducting interviews and learning technical and IT skills. Participants will have the opportunity to interview guests and record with, speak to and shadow BBC Radio Suffolk journalists.
- 1.12 Woman 2 Woman Radio partners with Ipswich Community Media, to support participants with English for Speakers of Other Languages (ESOL) classes throughout the project.
- 1.13 Woman 2 Woman Radio will also run weekend open workshops where anybody can come along, visit the studio and take part in fun activities, such as creating a jingle or radio advert. Open workshops will be led by the participants where they will have the opportunity to 'teach to learn' and share with others what they have learned.
- 1.14 Previous participants of the Woman 2 Woman Radio project have said:
  - a. *"W2W Radio has become the highlight of my week...a bit of 'me time' to meet up with my new friends, be inspired by their experiences and skills...and learn from them. Also, a great opportunity to do things that I have never done before; live interviews, recording podcasts...all under a supportive umbrella of safe & secure female companionship."*
  - b. *"W2W means a lot to me, it is a chance to meet up with other women and make friends and we share each other ideas I feel happy when I meet up with other women."*
- 1.15 A former participant, named J for anonymity, heard about Woman 2 Woman Radio through a local employment fair. She felt isolated and was suffering with poor mental health and anxiety following a divorce and the Coronavirus pandemic. J was isolated and not engaged in any meaningful way with her local community or the wider

community of Ipswich. J joined the project and discovered she was a very talented interviewer and presenter and that she had a passion for radio. The project opened a host of opportunities for her, since joining she has become a volunteer at Ipswich Community Media in their ESOL classes and on the BBC Belongings show. Her children have joined the South Street Kids Project and with Female Future Society she has been part of May Day, Global Rhythms and FFS Fest.

- a. She says, *“My self-esteem and confidence has improved so much. I am so happy to be part of W2W Radio. I want to be a role model to other women, to encourage them to do whatever they want. My plan is to create more radio with the wider community to uplift, encourage, motivate and support. To link people together”.*

- 1.16 The project also enables women to be part of community events that they may not have had the opportunity to be involved in previously, such as May Day, Global Rhythms, Ipswich Music Day and Future Female Society Fest.

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## 2. Links to Area Action Plan

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- 2.1 Domains of Deprivation:

- **Education, Skills and Training**, which is an area priority.
- Employment

- 2.2 The aims of Ipswich Borough Council

- **A Healthy Community**, which is an area priority.
- An Enjoyable Place to Live, Work and Study

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## 3. Financial implications

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- 3.1 There is £9,345.26 remaining unallocated in the Central committee’s budget, which is available to fund grant applications.

- 3.2 The table below shows the breakdown in costs:

Description of expenditure	Cost (£)
Training sessions <ul style="list-style-type: none"> <li>• Specialist Trainer – £35 per hour x 2 hrs per week x 12 weeks = £840</li> <li>• Preparation hours – £35 per hour x 1 hrs per week x 12 weeks = £420</li> </ul>	£1,260
Project Co-ordination <ul style="list-style-type: none"> <li>• £25 per hour x 3hrs per week x 12 weeks = £900</li> </ul>	£900



<ul style="list-style-type: none"> <li><i>Recruitment, support planning sessions, booking venues, contacting guests, arranging interviews/visits, monitoring WEMWEBS, co-ordinating events and celebration event.</i></li> </ul>		
<b>Project Management</b> <ul style="list-style-type: none"> <li>£25 per hour x 2 hrs per week x 12 weeks = £600</li> <li><i>Project vision and strategy, Governance and compliance. H&amp;S, Risk Assessments. Ensuring project meets statutory requirements of inclusivity and safeguarding. Monitoring reports and evaluation of project.</i></li> </ul>		£600
<b>Project Administration</b> <ul style="list-style-type: none"> <li>£20 per hour x 3 hrs per week x 12 weeks = £720</li> <li><i>Project communication – with participants and partner organisations, keeping records of participant attendance, monitoring and inputting data, apportioning finances appropriately, monitoring expenses and keeping financial records.</i></li> </ul>		£720
<b>Staff and Volunteer Training</b> <ul style="list-style-type: none"> <li>Staff training is for updates in studio equipment/ software/editing, use of the portable podcasting equipment as well as training at BBC for studio / software use.</li> <li>Staff and Volunteer training includes basic safeguarding, Health and Safety and any other appropriate training, such as Mental Health First Aid Course and a First Aid at work Course.</li> </ul>		£200
Publicity and marketing - estimated printing/web etc		£250
<b>Venue Hire</b> <ul style="list-style-type: none"> <li>2 hrs x 12 weeks x £20 = £480</li> </ul>		£480
Materials/consumables		£185
Events - graduation events		£200
<b>Total project cost</b>		<b>£4,795</b>
Total amount requested from the Area Committee	North West	
	South West	
	<b>Central</b>	<b>£4,795</b>
	North East	
	South East	

3.3 Future Female Society has a strong foundation of experience in sourcing grant funding and will seek further funding to continue this project.

3.4 Project sustainability will be achieved through the continued support of the volunteers that Future Female Society recruits to the project and undertake mentoring. Once participants are upskilled, they will have the opportunity to continue regular podcast/recording sessions independently.

3.5 The total amount requested from Central Area Committee is £4,795.

#### 4. Legal implications

4.1 The Council has the power to make grants to community projects through the Area Committees. The Area Committees have delegated Executive powers and devolved budgets.

4.2 Area Committees have the power to award grants in accordance with Part 3, Section 2 of the Council's Constitution i.e. the Area Committee Terms of Reference.

4.3 Future Female Society is a registered Community Interest Company ([10408046](#)) and has provided its articles of association, annual accounts, a named bank account and safeguarding policy, as required by the Area Committee Funding Guidelines.

#### 5. Risks considered

Risk Description	Consequence of risk	Risk Controls	Probability of risk occurring taking account of controls (1 almost impossible - 6 very high)	Impact of risk, if it occurred taking account of actions (1 negligible - 4 catastrophic)
Risk of Coronavirus infection through contact in proposed activities	Covid-19 illness to clients or staff	Measures as described in Government guidance at time	2	3
<b>Actions to mitigate risk</b>	Future Female Society is required to follow the Government guidance pertaining to all relevant activities current at the time of delivery.			
Safeguarding of refugee, asylum-seeking and migrant women	Physical or psychological harm	Safeguarding policy and procedures	3	3
<b>Actions to mitigate risk</b>	<p>Future Female Society has provided the Communities team with its Safeguarding Policy.</p> <p>All staff and volunteers to undertake safeguarding training.</p> <p>This risk is owned by Future Female Society.</p>			

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**6. Options**

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- 6.1 Option 1 – Approve allocation of funding of £4,795 to Future Female Society to support a radio project for migrant, refugee and asylum-seeking women living in central Ipswich.
- 6.2 Option 2 – Approve allocation of less than £4,795 as contribution to the same.
- 6.3 Option 3 – Do not fund.

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**6. Record of Decision taken**

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**7. Exemption from call in (if applicable)**

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I certify that this decision is urgent and therefore exempt from call-in for the following reasons:

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Signed.....

[This must be signed by the Chair of the Area Committee]

Cllr Jane Riley

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**PART 1 - Overview**

Short description of your project (Max 60 words)

A radio project for migrant, refugee and asylum-seeking women that builds confidence, practises English and teaches new skills in a safe and fun environment. The project gives voice to those that have often been spoken of but have very little opportunity to answer back. We give the women the skills to make their own radio shows and to be part of shows on BBC Radio Suffolk.

Amount of funding requested

£4,795

**PART 2 - About your group**

Name of Organisation/Group:

Future Female Society

Address:

International House  
South Street Studios  
South Street  
Ipswich  
IP1 3NU

Name of person completing application:

Kim Trotter

Contact Address (if same as above leave blank):

Telephone Number:

REDACTED

E-mail Address:

REDACTED

Type of organisation:

Constituted Group	Charity	Community Interest Company	Not for Profit	Private company
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Charity Number:

(if applicable)

Company Number:

(if applicable)

10408046

Date organisation established:

3<sup>rd</sup> October 2016

What does your organisation do? Please outline the vision, values and main activities:

(Max 500 words)

Future Female Society exists to close the gap in inequalities for women and girls; to raise self-esteem and confidence levels, give women and girls the space to find their voice and recognise their own power, to become leaders of their own lives and within communities. We run projects that are all based around group work and bringing people together. Using innovative and engaging methods we are able to boost resilience; building communication and creative skills in a safe environment.

We run 3 core programmes- More Than Mum, Girls Where You AT? and Women 2 Women Radio as well as working in schools and businesses.

More Than Mum: Is a 10-week intensive self-development project that supports mums to work out their next steps. To regain their identity and move into work, education, training or volunteering. Our participants are women who have experienced multiple disadvantages, such as fleeing DV, past addiction issues, anxiety and mental health problems. Attendees have gone onto attend college, secure employment, volunteer, complete training, leave abusive relationships and begin new lives.

Girls Where You AT? Is a weekly youth project that uses media to engage and support girls from a variety of backgrounds to find their voice. We use radio, music, media, performance to build confidence, explore issues of importance to young girls, connect with

role models and take part in community events. Girls on the programme report and increase in confidence and a willingness to explore and face new challenges. Many of our girls go into college and university where previously they may not have done, and we have had some come back and volunteer with us.

Women 2 Women Radio: Is a radio project for migrant, refugee and asylum-seeking women. The project is a weekly session that explores issues that affect women and migrant women in particular. The project upskills the women, improving their English and teaching them new skills in communication, organisation, planning, team building and IT. It also builds confidence and involves them in community events they may not have been involved in before, such as May Day, Global Rhythms, Ipswich Music Day and FFS Fest.

We have engaged with over 500 Women and girls so far this year through our various workshops, programmes and events, these have included More Than Mum, Girls Where You AT, Women 2 Women Radio, Club Aspiration, talks and assemblies in schools and colleges, our Health and Happiness Brunch, panel discussions at various events, coffee mornings and FFS Fest. The woman and girls we support are from a variety of backgrounds. The women and girls we support directly all say our programmes provide a renewed sense of purpose and give them confidence to face new challenges.

We won Learning Project of the Year 2018 at the Suffolk Adult Learning Awards for our More Than Mum project. We were also recently awarded a certificate of recognition from the High Sheriff of Suffolk for services to the community during Covid.

Our More Than Mum Volunteer won Volunteer of the Year at the Suffolk Adult Learning Awards in 22

Does the organisation/group have a recognised governing document e.g. constitution, memorandum etc.?

Yes ☒ (please attach) No ☐

Does the organisation/group have a committee with at least three members?

Yes ☒ No ☐

Does the organisation have a bank account in the organisation/group's name?

Yes ☒ No ☐

Has your group/organisation previously received Area Committee funding for the same or similar project in the last 3 years? Yes ☐ No ☒

If yes, please provide the amount and date received:

Date	Amount (£)

Are you registered on **InfoLink**? If not, think about joining the single directory for Community & Voluntary Sector services and groups in Suffolk. It's quick and free to register. Find out more here.

<https://infolink.suffolk.gov.uk/>

### **PART 3 – Why is your project needed?**

What is the need for your project? Who will be helped?

Please relate this to the relevant [Area Committee Action Plan](#)

A raft of data regularly shows that women and girls are disadvantaged in our society especially women of colour. Compared with White British men, WoC consistently earn less per hour with pay gaps ranging from 10% for Indian women to 28% for Pakistani women.

At school, Black girls are twice as likely to be permanently excluded compared to white girls, and are placed in lower sets than warranted by their ability

When attempting to enter the workforce, ethnic minority candidates had to send 60% more job applications to receive as many calls backs as White British people

Ethnic minority graduates are significantly less likely to obtain employment six months post-graduation compared to white graduates. This is concerning whereby early unemployment is linked to 20-25% lower earnings per year when employed

Across all sectors, there is a higher percentage of people of colour in low-grade positions, reducing drastically in proportion the higher up the career pipeline we go

One-third (31%) of WoC report being unfairly passed over for or denied a promotion at work.

Just under one-third of WoC say they have been unfairly denied training or development opportunities which would enable promotion. This rose to more than half of disabled WoC (52%).

At senior leadership stage, WoC report that the leadership and communication styles of white women are more positively perceived than their own and having to change to fit into the organisational culture to gain seniority.

Whilst women make up 6% of CEOs of FTSE 100 companies and 35% of civil service permanent secretaries, not a single one of these are women of colour.

A survey commissioned by BBC Radio 4's Women's Hour and carried out by The National Centre for Social Research Analysis placed Ipswich 357<sup>th</sup> out of 380 local authorities as a good place to live as a women or girl when they factored in issues such as the gender pay gap and education.

***Ipswich - Overall rank: 357 out of 380 places***

**RANK ON INDIVIDUAL MEASURES:**

**INCOME**

***332 out of 380***

**HOUSING AFFORDABILITY**

***121 out of 380***

**WELLBEING**

***341 out of 380***

**SAFETY**

***338 out of 380***

**EDUCATION**

***312 out of 380***



Our project supports the development of women and girls and we passionately believe that by providing equal access for women and girls at every level in our community is vital for a healthy inclusive society.

Woman 2 Woman Radio focuses specifically on migrant women and migrant women of colour, it provides education and essential transferrable skills.

Woman 2 Woman Radio has run twice as a short- term project. We now have a group of women who wish to continue and expand the project and recruit others. Our project is inclusive of women from a diverse range of backgrounds including those facing multiple disadvantages from social exclusion. The women are generally between the ages of 20-45 and are migrant, refugee or asylum- seeking women.

The project upskills the women, improving their English and teaching them new skills in communication, organisation, planning, team building and IT. Through our partnership working with ICM we are able to build on sessions the women may have had in ESOL classes. I (Kim) am also a trained teacher and have an ESOL qualification so am able to use this in sessions where we look at things like interviewing and communication skills, use of open and closed questioning techniques, how to structure and plan a radio show.

It also builds confidence and involves them in community events they may not have been involved in before, such as May Day, Global Rhythms, Ipswich Music Day and FFS Fest. This project idea has come from women involved in a current radio project where we have been partnering with local organisations including The Hive, Ipswich Community Media, Suffolk Refugee Support, Volunteering Matters, IO Radio and BBC Radio Suffolk.

Our Woman 2 Woman Radio Project provides a space for women of different backgrounds to come together, helping to mitigate the effects of the pandemic in the Area, building friendships and combatting isolation. When you bring women together who have had similar experiences and you hold space for them to talk and share, you empower them to be themselves. We create a shared group agreement around what the sessions look like and we hold confidentiality and empathy at our core.

The project meets weekly for facilitated sessions around creating content, structuring shows, conducting interviews and learning the technical skills, we then begin to bring in guests, go out and conduct interviews etc. We have also, through Cad Taylor, been able to use the BBC studios to record and to speak to journalists at the station to learn from them.

What evidence do you have of this need?

*Please include results of any consultation*

We are working in Westgate Ward, which is in the top 20% most deprived wards in the country. The Income Deprivation Affecting Children Index score for Westgate reveals that nearly 30% are living in families that are income deprived. There is low quality private rented accommodation, endemic poverty and a transient population.

Our main consultation has been with the women of the project who all live in central area. They have spoken to us of their experiences of living in and around the area as migrant women.

They have spoken of their Isolation. Of their difficulties and fear from not being able to speak the language. Of their unsuitable housing and issues with landlords. Their lack of friendships and opportunities and their experiences of prejudice and racism.

W2W Radio is a space they can not only share these experiences with each other but be supported to create content for the radio which contests and counters some of the perceptions held and also gives them a sense of self-worth and purpose.

One participant said, "W2W Radio has become the highlight of my week...a bit of 'me time' to meet up with my new friends, be inspired by their experiences & skills...& learn from them.

Also, a great opportunity to do things that I have never done before; live interviews, recording podcasts...all under a supportive umbrella of safe & secure female companionship".

Another said, "W2W mean a lot to me, is a chance to meet up with other women and make friends and we share each other ideas I feel happy when I meet up with other women."

#### **PART 4 – How will your project work?**

Please describe your project and how it meets the need (max 500 words)

Our project works with refugees, asylum seekers and a broad range of migrant women including Kurdish, Afghani, Iranian, Pakastani, East European and other migrant women from central Ipswich.

We will run 2 hr weekly sessions between some of our partner organisations, The Hive, IO radio Studios at South Street and BBC Radio Suffolk for 12 weeks.

We currently have a group of 7 women who have been through an initial programme and want to help train others and create radio shows. We want to support 15 women to learn how to produce and present their own radio shows / podcasts which will go out on our local Ipswich On-Line (IO) radio station and on BBC Radio Suffolk.

As outreach, to recruit new members, the project will run 4 sessions in situ between Suffolk Refugee Support/ICM ESOL/Chat and Chill where we will do some basic interview skills and create a small piece of radio. This will be followed by 8 weeks of 2-hour sessions at The Hive/IO/BBC Radio Suffolk where we will be learning how to record and edit, present, interview, research, plan and use our relevant IT skills. Alongside this they will be learning and practising English in a completely new and exciting way.

We will also run some weekend open workshops where anyone of any level of interest can come along and visit the studio and be part of a fun event of activities, such as creating a jingle or radio advert. These events will be led by the participants where they will have the opportunity to 'teach to learn' and share with others what they have learned.

Two of our directors' work at BBC Radio Suffolk, and are committed to partnering with us, Therefore, as well as creating shows for IO Radio we will be directly working with the BBC's 'Belongings' Programme.

We have already successfully run this project twice and are seeking this funding to continue to see it grow. The first time was in 2018 and we reached over 45 women through sessions at ICM and SRS with 10 women becoming part of our weekly sessions at IO Radio. Our plan to build on this was scuppered by the pandemic. We deferred some funding we had received in the hope it would be over quickly but in the end we ran sessions on Zoom during 2021. As you can imagine outreach recruitment etc was very difficult but we created some fantastic content on the importance of cervical screening, health and well-being and looking after your physical and mental health and forced marriage. Once we were able to get back into the studio the project grew again through weekly sessions. One recruit, J had come to us through a local employment fair. She had been isolated and suffering with poor mental health and anxiety following a divorce and the pandemic. J was isolated and not engaged in any meaningful way with her local community or the wider community of Ipswich. She joined the project and discovered she was a very talented interviewer and presenter and that she had a passion for radio. The project also opened up a host of opportunities for her. Since joining she has become a volunteer at ICM in their ESOL classes. She is also volunteering on The BBC Belongings show. Her children have joined the ICM South Street Kids Project and with FFS she has been part of May Day, Global Rhythms and FFS Fest. She says," My self-esteem and confidence has improved so much. I am so happy to be part of W2W Radio. I want to be a role model to other women, to encourage them to do whatever they want. My plan is to create more radio with the wider community to uplift, encourage, motivate and support. To link people together".

What risks have you identified for your project and how will you manage them?

**1: Project does not deliver client needs.**

Steps to mitigate risk: Course co-produced with participants. Programme already successfully delivered and evaluated. Adequate mechanisms for user feedback and assessment. Extensive list of referral agencies and partners already in place.

**2: Difficulties with partnership working:**

Steps to mitigate risk: The project already has a good working relationship with other services. A gap analysis and clear information sharing protocols will assist inter-agency and multi-agency arrangements.

**3. Sustainability of project**

Project sustainability will be achieved through the continued support of the volunteers that we have recruited to the project and who will carry on with their radio work. In addition once participants are upskilled and engaged they will have the opportunity to continue organise to meet and record content for W2W Radio.

Finally our broad range of partnerships that we have established over the years will continue to support the social activities of the women we have worked with.

The clear evidence of need and the success so far of this type of project activity along with our funding experience lead us to be confident for the future.

#### **4. Safeguarding of asylum-seekers and refugees.**

Safeguarding is embedded in organisational culture, led by the Board of Directors with all staff taking responsibility for ensuring services are delivered in a safe environment. All staff and volunteers have enhanced DBS checks.

Safeguarding is a standing agenda item for directors', managers' and team meetings - policies are in place and are reviewed at least on an annual basis for both young people and vulnerable adults.

The policies are accessible to all staff, volunteers, beneficiaries, young people, vulnerable people, carers and visitors. We have fully trained Designated Safeguarding Leads and Safeguarding Deputies who receive regular training on Safeguarding practice up to a minimum of Level 2 from nationally recognised and accredited training providers.

We also have Confidentiality and Data Protection policies – which are now compliant with GDPR and we are registered with Information Commissioners' Office.

All staff are inducted in the Safeguarding policies for both young people and vulnerable adults. In addition, all staff and volunteers regularly undertake Safeguarding training to ensure that beneficiaries are engaged in a safe environment.

#### **5 Ensuring that the project will reach the target demographic and residents in Central Ipswich rather than the whole of Ipswich.**

As previously mentioned, we have exceptional links with partner organisations in central Ipswich and with schools as well as living and working in central Ipswich myself. Therefore, outreach and marketing will be targeted at these areas specifically and we will recruit only from these areas.

Does the organisation/group have a safeguarding policy in place?

Yes ☒ (please attach)

No ☐

Not applicable ☐

How many beneficiaries will benefit from the project?

We will expect to reach 15 women between the ages of 25- 45 from central Ipswich. Westgate Ward, Alexandra and St. Margaret's Wards directly during the project. A further 15 + as a result of contact with us during events etc from the same wards and other parts of Ipswich.

How will potential beneficiaries be made aware of the project?

We have a great relationship with many partners who we have worked with in the past, such as ICM who are delivering ESOL classes. We will visit the sessions to promote the project. We will also go to Suffolk Refugee Support and offer to do sessions in situ. There

are also other organisations such as Realise Futures and Chat and Chill. We will also ask our current participants to spread the word and recruit new members. We will also use our social media channels and have promotional flyers / posters created.

How will your project affect people from different backgrounds? Have you considered how to make your project fair for everyone in relation to the Equality Act of 2010?

Our project is solely aimed at those from different backgrounds.

Please describe how you will minimise the environmental impact of your project

Future Female Society, encourages its staff and volunteers to:

- **Re-fuse** – avoid buying materials which have a harmful environmental impact
- **Re-duce** - reduce waste and the usage of energy resources
- **Re-use** - re-use waste materials when possible
- **Re-form** - re-use materials in a different form
- **Re-cycle** - re-use materials as resources.

We also encourage environmental best practice amongst our members and stakeholders.

We are continually looking to improve the way we work to be more environmentally friendly in what we use and produce.

## PART 5 – Costs & Funding

Please provide a breakdown of project costs and enclose quotations from suppliers where applicable:

Description of expenditure	Cost (£)
<p>Training sessions</p> <p>Specialist Trainer 1 £35 phx 2hrs x 12 hrs x weeks = £840</p> <p>Preparation hours -£35 x 1 hrs pw x 12weeks = £420</p>	£1,260
<p>Project Co-ordination</p> <ul style="list-style-type: none"> <li>• £25 per hour x 3hrs per week x 12 weeks = £900</li> <li>• <i>Recruitment, support planning sessions, booking venues, contacting guests, arranging interviews/visits, monitoring WEMWEBS, co-ordinating events and celebration event.</i></li> </ul>	£900
<p>Project Management</p> <ul style="list-style-type: none"> <li>• £25 per hour x 2 hrs per week x 12 weeks = £600</li> <li>• <i>Project vision and strategy, Governance and compliance. H&amp;S, Risk Assessments. Ensuring project meets statutory</i></li> </ul>	£600

<i>requirements of inclusivity and safeguarding. Monitoring reports and evaluation of project.</i>	
Project Administration <ul style="list-style-type: none"> <li>• £20 per hour x 3 hrs per week x 12 weeks = £720</li> <li>• <i>Project communication – with participants and partner organisations, keeping records of participant attendance, monitoring and inputting data, apportioning finances appropriately, monitoring expenses and keeping financial records.</i></li> </ul>	£720
Publicity and marketing - estimated printing/web etc	£250
Venue Hire. 2 hrs x 12 weeks x £20	£480
Materials/consumables	£185
Events - graduation events	£200
Staff and Volunteer Training  <i>Staff training is for updates in studio equipment/ software/editing, use of the portable podcasting equipment as well as training at BBC for studio / software use.</i>  <i>Staff and Volunteer training includes basic safeguarding, Health and Safety and any other appropriate training, such as Mental Health First Aid Course and a First Aid at work Course.</i>	£200
Total project costs	4795
Total amount requested from Area Committee	4795

Please attach any quotations obtained for large purchases

How will any remaining costs be met?

--

Please show in the table below how much funding you have already secured or are currently applying for towards the project:

<b>Name of Funder</b>	<b>Amount of funding requested</b>	<b>Granted (yes/no)</b>	<b>Waiting for outcome (yes/no)</b>

How will the project be sustained after the funding has been spent?

FFS directors have many years' experience of developing, funding and running successful learning, volunteering and community development projects that have included European, Lottery and Government funded projects. We have won numerous awards for our work in a wide range of disciplines.

FFS staff have a strong foundation of experience in sourcing different funding streams and we are confident of securing further funding by the end of these workshops.

The clear evidence of need and the success so far of this type of project activity along with our funding experience lead us to be confident for the future.

Project sustainability will be achieved through the continued support of the volunteers that we recruit to the project and who will carry on with the radio work. In addition once participants are upskilled and engaged they will have the opportunity to continue to organise regular podcast/recording sessions independently.

## **PART 6 – Supporting Information**

Please attach your supporting documents as appropriate to your application

### **All Grants**

- ☒ Recognised governing document e.g. constitution, memorandum, Charity or Community Interest Company registration etc.\*
- ☒ Proof of bank account in the name of the organisation (e.g. bank statement or letter)  
\*
- ☐ Results of consultation (if applicable)
- ☒ Safeguarding policy (if applicable)
- ☐ Quotations for project costs (if applicable)

### **Medium & Large Grants (£1,000 over)**

- ☒ Yearend accounts \*

If no yearend accounts are available (for instance if you are a new group), please provide a copy of your accounts to date and a scan of your latest bank statement

### **Large Grants (£5,000 and over)**

- ☐ Business plan or similar document setting out your plan to sustain your organisation & project.\*

\* required, as appropriate to grant size.

## **PART 7 – Monitoring your success**

The Area Committee will require progress reports during the life of the project, what methods will the organisation use to measure success of the project?

For all our projects we keep records of who the participants are, where they have come from what is their attendance, and we track their progress.

We do this through a couple of methods; one is WEMWEBS the Warwick-Edinburgh Mental Wellbeing Scale which tracks peoples mental wellbeing and confidence. We ask participants to record their scores at the beginning and the end of the project which gives us an extremely clear picture of how the project is supporting and impacting them.

We also take pictures, conduct interviews and create case studies with the women which we would be happy to share with you alongside recordings of shows/ features etc..

## **PART 8 – Terms & Conditions**

Any misleading, incorrect statement, or fraudulent action or statement at any stage of the application process, whether deliberate or accidental, may render the application invalid and require the repayment of Area Committee Funding in full if paid or the withdrawal of the Area Committee Funding offer.

Applications found to be fraudulent will be reported to the police.

The Area Committee Funding will be used for the purpose set out in the approved report or as amended with the agreement of the Area Committee and the applicant organisation.

Any Area Committee Funding awarded will not be increased in the event of an over spend.

Applicants should note that the award must be acknowledged as Ipswich Borough Council Area Committee Fund and must comply with any reasonable requests relating to publicity.

Any organisation awarded Area Committee Funding shall be subject to monitoring, which could involve site visits and the collection of statistics.

The applicant will forward to the Communities Team, performance information within 6 months or on completion of the project. Failure to submit this information may render the applicant ineligible for further Area Committee Funding and may be asked to repay the funding in part or full.

We confirm that all staff / volunteers working with children, young people or vulnerable adults have had the relevant DBS checks completed (applicable where appropriate).

Area Committee monitoring and evaluation helps us to ensure that funding is spent in accordance with Area Committee guidelines. You will be sent a link to an online form following the completion of your project, or bi-annually until your project is complete.



**Please note that your declaration confirms that you have read and accepted the terms and conditions for Ipswich Council Area Committee Funding.**

We require the signatures of two people authorised to sign on behalf of your group (that are not directly related to each other).

### **Signatures**

We, the undersigned, on behalf of the applicant organisation/group understand and agree that:

- We are authorised to complete this application on behalf of our organisation/group.
- We have the power to accept the Area Committee funding awarded to our organisation/group subject to the terms and conditions listed and the power to repay the Area Committee Funding in the event of any funding condition not being met.
- This funding application falls within the objectives of our group or organisation.
- All staff / volunteers working in a position of trust with children, young people or vulnerable adults have had the relevant DBS checks completed.

Signed by authorised signatory (1):  REDACTED	Signed by authorised signatory (2):  REDACTED
Date: 16/08/22  Name: Kim Trotter  Position: Founder/CEO	Date: 16/08/22  Name: Bruce MacGregor  Position: Director

Please return your completed form to the Community Engagement team at Ipswich Borough Council:

e: [communities@ipswich.gov.uk](mailto:communities@ipswich.gov.uk)

**James Turnbull,**

t: 01473 432224      e: [james.turnbull@ipswich.gov.uk](mailto:james.turnbull@ipswich.gov.uk)

**Sloane Potter,**

t: 01473 432225      e: [Sloane.potter@ipswich.gov.uk](mailto:Sloane.potter@ipswich.gov.uk)

**Laura Cooledge,**

t: 01473 433273      e: [laura.cooledge@ipswich.gov.uk](mailto:laura.cooledge@ipswich.gov.uk)

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**COMMITTEE:** CENTRAL AREA      **REF NO:** CAC/22/08

**DATE:** 7 SEPTEMBER 2022

**SUBJECT:** CENTRAL AREA COMMITTEE  
AREA ACTION PLAN

**REPORT AUTHOR:** JAMES TURNBULL

***Short description of report content and the decision requested:***

The priorities of the Central Area Committee Area Action Plan need to be reviewed for the 2022/23 Municipal Year. The Committee is asked to use its knowledge of the needs and issues specific to the Central Area to agree an Area Action Plan for the year.

***List of Appendices included in this report:***

- 1) Central Area Committee Area Action Plan Proforma for 2022/23
- 2) Current Area Action Plan 2021/22 (for reference)
- 3) Demographic information relating to Alexandra, St Margaret's and Westgate wards

*This report has been prepared by James Turnbull, email:*

*james.turnbull@ipswich.gov.uk*

***This report was prepared after consultation with:***

Consultation will be undertaken as part of the 7 September 2022 Central Area Committee meeting.

***The following policies form a context to this report:***

*(all relevant policies must also be referred to in the body of the report)*

Corporate Plan: Building A Better Ipswich 2017

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**1. Item of business and issues for consideration**

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- 1.1 This report recommends that the Central Area Committee determines its priorities for the 2022/23 municipal year and adopts them as its Area Action Plan.
- 1.2 Priorities provide the basis of an action plan that will enable the Area Committee to clearly communicate its vision and priorities for the area and will help demonstrate how its budget is being allocated to deliver the priorities set for the Area.
- 1.3 Demographic information relating to the 3 wards of Central Ipswich is contained in Appendix 3.

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**2. Links to Area Action Plan**

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- 2.1 This proposal is to adopt the Area Action Plan and is linked to the Council's Corporate Plan: Building A Better Ipswich 2017.

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**3. Financial implications**

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- 3.1 Not applicable.

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**4. Legal implications**

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- 4.1 The Area Committee Terms of Reference within the Council Constitution (Part 3, Section 2) requires that "Each Area Committee shall adopt and thereafter review annually an Area Action Plan that identifies its local priorities." (Paragraph 6.2.2)
- 4.2 The Area Committee is required to review the Area Action Plan within the year.

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**5. Risks considered**

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<b>Risk Description</b>	<b>Consequence of risk</b>	<b>Risk Controls</b>	<b>Probability of risk occurring taking account of controls (1: almost impossible - 6: very high)</b>	<b>Impact of risk, if it occurred taking account of actions (1: negligible - 4: catastrophic)</b>
Area Action Plan not adopted.	The Area Committee would be relying on the priorities set in 2021, which may not reflect the Committee's current priorities.	Area Action Plan proposal	2	3
<b>Actions to mitigate risk</b>	Adoption of the Area Committee Action Plan would negate the risk.			

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**6. Options**

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6.1 Option 1 – Determine the Area Committee's priorities and adopt the Action Plan.

6.2 Option 2 – Defer the Action Plan for further consultation

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**7. Record of Decision taken**

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**8. Exemption from call in (if applicable)**

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I certify that this decision is urgent and therefore exempt from call-in for the following reasons:

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Signed.....

Chair of the Central Area Committee

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# CENTRAL AREA ACTION PLAN

2022-23: Alexandra, St Margaret's, Westgate



## The Central Area Committee will work to alleviate deprivation.

<p>The domains of deprivation as identified by the <a href="#">Ministry of Housing, Communities &amp; Local Government</a> are;</p> <ul style="list-style-type: none"> <li>• Income</li> <li>• Employment</li> <li>• Health and Disability</li> <li>• Education, Skills and Training</li> <li>• Barriers to Housing and Services</li> <li>• Crime</li> <li>• Living Environment</li> </ul>	<p>The Committee will prioritise action to alleviate deprivation in the domain of:</p>

## The Central Area Committee will serve Ipswich residents in line with the aims of the Council.

<p>The aims of Ipswich Borough Council are described in <a href="#">Building A Better Ipswich: Corporate Plan</a></p> <ul style="list-style-type: none"> <li>• A Strong Ipswich Economy</li> <li>• A Sustainable Environment</li> <li>• An Enjoyable Place to Live, Work and Study</li> <li>• A Healthy Community</li> <li>• Quality Homes for All</li> <li>• Safe Communities</li> <li>• An Efficient and Effective Council</li> </ul>	<p>The Committee will prioritise activities in line with the following Council aims:</p>

The Central Area Committee and supporting officers will pursue actions in line with these priorities throughout the year.

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# CENTRAL AREA ACTION PLAN

2021-22: Alexandra, St Margaret's, Westgate



**The Central Area Committee will continue to work, within its power and remit, to mitigate the effects of the pandemic in the Area.**

**The Central Area Committee will work to alleviate deprivation.**

<p>The domains of deprivation as identified by the <a href="#">Ministry of Housing, Communities &amp; Local Government</a> are;</p> <ul style="list-style-type: none"> <li>• Income</li> <li>• Employment</li> <li>• Health and Disability</li> <li>• Education, Skills and Training</li> <li>• Barriers to Housing and Services</li> <li>• Crime</li> <li>• Living Environment</li> </ul>	<p>The Committee will prioritise action to alleviate deprivation in the domain of:</p>
	<p><b>Crime</b></p>
	<p><b>Education, Skills and Training</b></p>
	<p><b>Health and Disability</b></p>

**The Central Area Committee will serve Ipswich residents in line with the aims of the Council.**

<p>The aims of Ipswich Borough Council are described in <a href="#">Building A Better Ipswich: Corporate Plan</a></p> <ul style="list-style-type: none"> <li>• A Strong Ipswich Economy</li> <li>• A Sustainable Environment</li> <li>• An Enjoyable Place to Live, Work and Study</li> <li>• A Healthy Community</li> <li>• Quality Homes for All</li> <li>• Safe Communities</li> <li>• An Efficient and Effective Council</li> </ul>	<p>The Committee will prioritise activities in line with the following Council aims:</p>
	<p><b>A Sustainable Environment</b></p>
	<p><b>A Healthy Community</b></p>
	<p><b>Safe Communities</b></p>

The Central Area Committee and supporting officers will pursue actions in line with these priorities throughout the year.

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# CENTRAL AREA COMMITTEE

## ALEXANDRA | ST MARGARET'S | WESTGATE



### POPULATION BY WARD

ALEXANDRA = **10928**  
ST MARGARET'S = **8185**  
WESTGATE = **10945**



### POPULATION

Female population  
**14357**  
Male population  
**15701**

**TOTAL**  
**30058**



### ETHNICITY

White = **23449**  
Mixed/Multiple ethnic groups = **1109**  
Black African/Caribbean/Black British = **786**  
Asian/Asian British = **1801**  
Other ethnic groups = **369**

### HOUSEHOLDS IN FUEL POVERTY

ALEXANDRA = **511**  
ST MARGARET'S = **363**  
WESTGATE = **594**

**TOTAL**  
**1468**



### HOUSING TENURE MIX

PRIVATE RENTED = **2698**  
SOCIAL RENTED = **3380**  
OWNED = **5998**  
SHARED OWNERSHIP = **56**  
LIVING RENT FREE = **132**



#### The domains are:

Income • Employment • Education • Skills and Training  
Health and Disability • Crime • Barriers to Housing  
Services • Living Environment

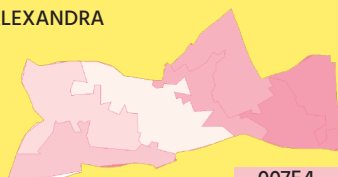
Each domain is given a weighting and is based on a basket of indicators.

### DEPRIVATION BY WARD

The Index of Multiple Deprivation (IMD) combines information from seven domains to produce an overall relative measure of deprivation.

**1 = Most deprived**  
**10 = Least deprived**

ALEXANDRA



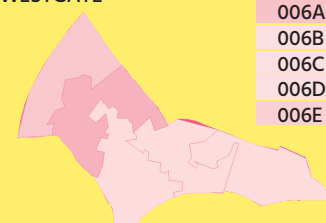
007A 5	007E 4
007C 4	007F 3
007D 5	007G 2
	007H 1

ST MARGARET'S



005A 7
005B 9
005C 8
005D 3
005E 9

WESTGATE



006A 4
006B 2
006C 2
006D 2
006E 3

# CENTRAL AREA COMMITTEE

ALEXANDRA | ST MARGARET'S | WESTGATE

## LANGUAGES SPOKEN

English/Welsh = **22646**  
Other European Language = **1723**  
South Asian language = **554**  
Portuguese = **375**  
East Asian Language = **219**  
Turkish = **47**

## EDUCATION

highest level of qualification

NO QUALIFICATIONS (GCSE)  
**4192 (19.10%)**

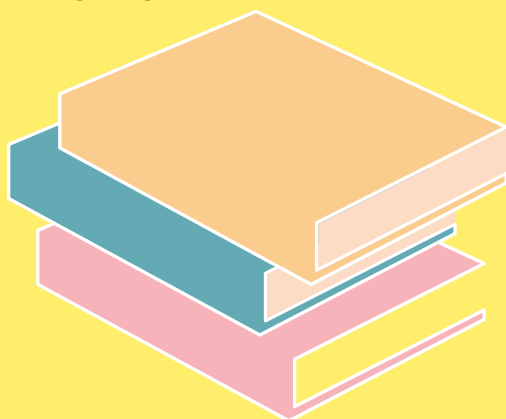
OTHER QUALIFICATION (GCSE)  
**1810 (8.25%)**

LEVEL 1 QUALIFICATION  
(GCSE grades A-C or equivalent)  
**3027 (13.79%)**

LEVEL 2 QUALIFICATION  
(GCE A level or equivalent)  
**3517 (16.03%)**

LEVEL 3 QUALIFICATION  
(Higher education below degree level)  
**2815 (12.83%)**

LEVEL 4 QUALIFICATION OR ABOVE  
(Degree or equivalent and above)  
**6584 (30%)**



## HEALTH

Very bad health  
**303 (1.10%)**

Bad health  
**944 (3.43%)**

Fair health  
**3215 (11.68%)**

Good health  
**9857 (35.83%)**

Very good health  
**13195 (47.96%)**



## EMPLOYMENT

### TOTAL

includes full-time, part-time and self-employed

**TOTAL IN  
EMPLOYMENT**  
**13624**  
**65.37%**

Employee - Full Time = **9076 (43.55%)**

Employee - Part Time = **2939 (14.10%)**

Employee- Self-employed = **1609 (7.72%)**

Unemployed = **1405 (6.74%)**

Full-time Student = **842 (4.04%)**

Economically Inactive = **4970 (23.85%)**

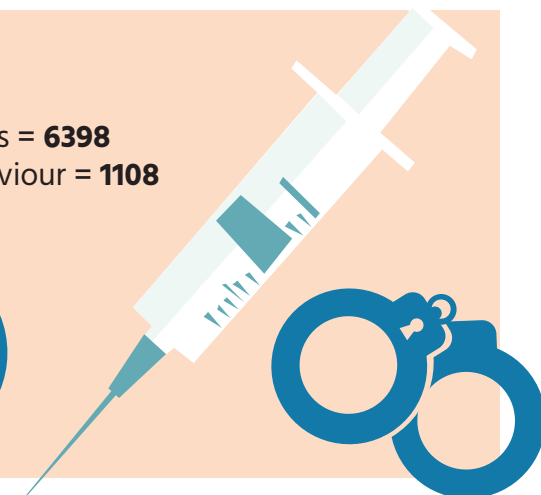
## CRIME

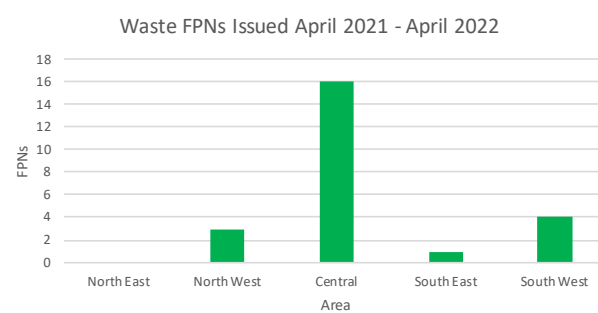
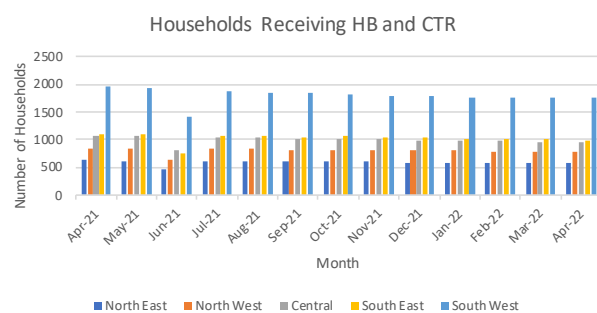
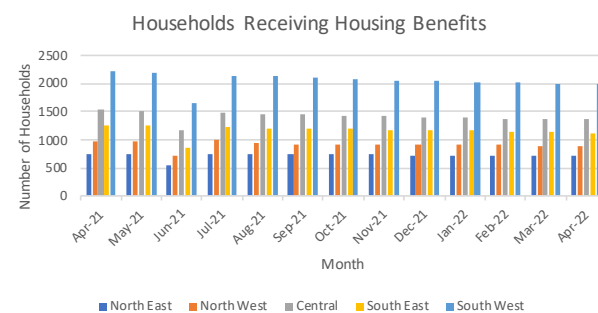
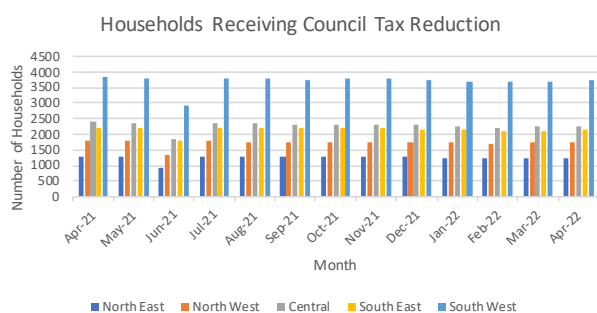
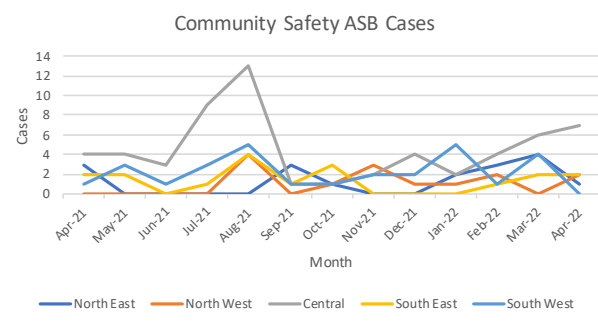
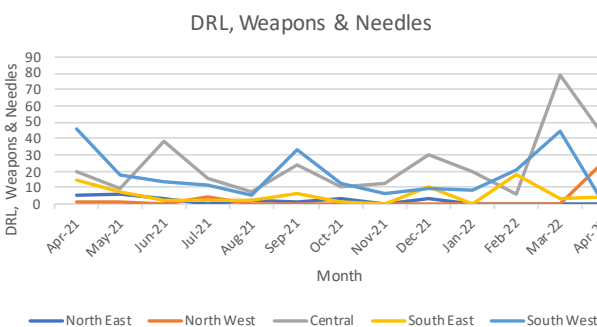
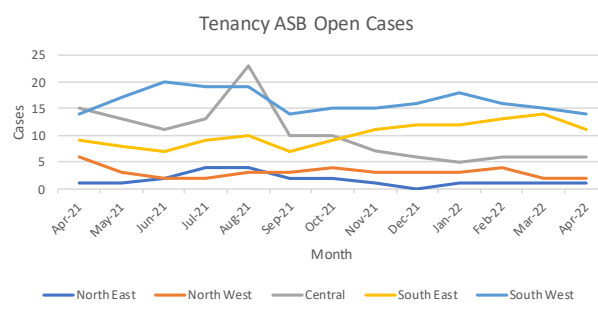
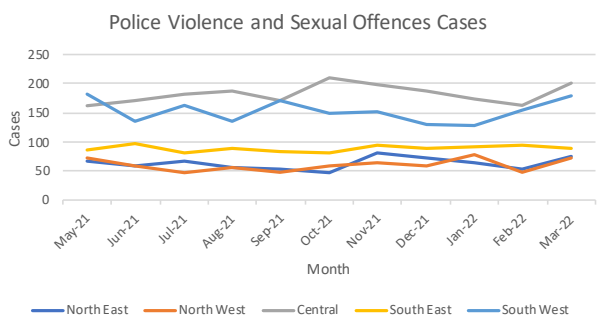
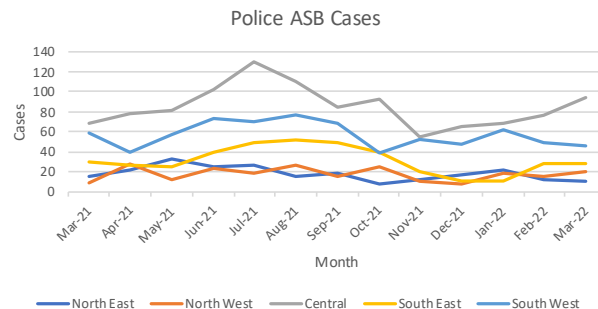
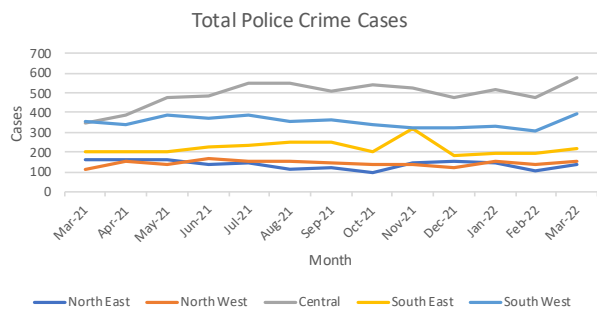
Total crime cases = **6398**

Anti-social behaviour = **1108**

DRL Finds = **315**

**MARCH 2021  
TO  
MARCH 2022**





# COMMUNITY PROJECTS/ ORGANISATIONS FUNDED IN 2021-22



# 12

**COMMITTEE:** CENTRAL AREA      **REF NO:** CAC/22/09  
**DATE:** 7 SEPTEMBER 2022  
**SUBJECT:** AREA COMMITTEE BUDGET UPDATE  
**REPORT AUTHOR:** JUSTIN JUPP

***Short description of report content and the decision requested:***

This report details the financial position of the Central Area Committee budget.

Appendix 1 sets out the current financial position of the Central Area Committee budget.

***List of Appendices included in this report:***

Appendix 1: Central Area Committee Budget – Financial Statement

**Recommendation:**

**The Committee is asked to note the financial statement in Appendix 1.**

Reason: To provide clear and transparent details of the amount of funds available to the Area Committee to support priorities in Central Ipswich

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**APPENDIX 1 - CENTRAL AREA COMMITTEE - FINANCIAL IMPLICATIONS**

Committee Date	Report Number	Description	Original Allocation Agreed	Budget B/F from 2021/22 + 22/23 Budget allocation	Committed	2022 /23 Expenditure	Remaining Budget	Progress - Project Update
15/01/2020	CAC/19/16	Fly-Tipping & Graffiti Removal Budget	2,453.20	2,272.28	2,272.28			£453.20 remaining from CAC/17/18 and £2,000 allocated 2019-20.
02/03/2022	CAC/21/14	Spring Road Allotment Compost Toilet	7,753.20	7,753.20	7,753.20			Approved Funding Bid
02/03/2022	CAC/21/15	PHOEBE Self-Esteem Project	1,000.00	1,000.00		1,000.00		Approved Funding Bid & Paid
02/03/2022	CAC/21/17	Family Fun Days and Queen's Platinum Jubilee Community Fund	578.60	578.60		578.60		Approved Funding Bid £3,500.00 - Note: £578.60 is to come from 2021/22 budget and £2,921.40 from 2022/23 budget
22/06/2022	CAC/22/04	Venue Hire and Publicity 2022/23	500.00	200.00	600.00	100.00		£100 - Use of Premises 22.06.22
02/03/2022	CAC/21/17	Family Fun Days and Queen's Platinum Jubilee Community Fund	2,921.40			2,921.40		Paid out of 22/23 Budget.
22/06/2022	CAC/22/01	MAD Funding 2022/23	1,500.00		1,500.00			Approved Funding Bid
22/06/2022	CAC/22/02	Lofty Heights	2,000.00			2,000.00		Approved Funding Bid & Paid
		<b>Unallocated Budget B/F from 2021/22</b>		<b>1,266.66</b>				
		<b>2022/23 Budget</b>		<b>15,000.00</b>				
		<b>Total</b>		<b>28,070.74</b>	<b>12,125.48</b>	<b>6,600.00</b>	<b>9,345.26</b>	

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